

Alfred Wadie Botros



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Personal Data

Date of birth : February 25, 1972.

Current Job : Lecturer at accounting and auditing
Dep. – English Section, Future Academy.

Nationality : Egyptian.

Address : Cairo, Egypt.

Social Situation: Married.

Driver License: Egypt.

Scientific Qualifications:

2015 - Up Till Now Lecturer in Accounting and Auditing Department – English section
Future Academy.

Field: Accounting and Auditing.

Subjects taught in English:

Financial accounting principles. - Intermediate Accounting.

Governmental Accounting. - Tax Accounting.

Cost accounting principles. - Advanced cost accounting.

Managerial Accounting. – Accounting for Financial Institutions.

Advanced Auditing. - Specialized Accounting (Oil & Gas accounting).

Subjects taught in Arabic:

Financial accounting principles. - Intermediate Accounting.
Governmental Accounting. - Tax Accounting.
Cost accounting principles. - Advanced cost accounting.
Managerial Accounting. – Accounting for Financial Institutions.
Advanced Auditing. – Audit principles.

Appointment Resolution for a Career Degree Lecturer No. 3340 approved by the Minister of Higher Education and issued by the Ministry of Higher Education in the Arab Republic of Egypt.

The scientific content of the materials taught

Accountable for the administrative, financial, and risk management operations of the company, to include the development of a financial and operational strategy, metrics tied to that strategy, and the ongoing development and monitoring of control systems designed to preserve company assets and report accurate financial results.

Including:

Financial Planning

- Assist in formulating the company's future direction and supporting tactical initiatives.
- Monitor and direct the implementation of strategic business plans.
- Develop financial and tax strategies.
- Manage the capital request and budgeting processes.
- Develop performance measures that support the company's strategic direction.

Financial operations

- Participate in key decisions as a member of the executive management team.
- Maintain in-depth relations with all members of the management team.
- Manage the accounting, human resources, investor relations, legal, tax, and treasury departments.
- Oversee the financial operations of subsidiary companies and foreign operations.
- Manage any third parties to which functions have been outsourced.
- Oversee the company's transaction processing systems.
- Implement operational best practices.

- Oversee employee benefit plans, with particular emphasis on maximizing a cost-effective benefits package.
- Supervise acquisition due diligence and negotiate acquisitions.

Financial Information

- Oversee the issuance of financial information.
- Personally review and approve all Form Sales Tax, withholding taxes, financial statements, tax on income and filings with the Securities and Exchange Commission.
- Report financial results to the board of directors.

Financial risk management

- Understand and mitigate key elements of the company's risk profile.
- Monitor all open legal issues involving the company, and legal issues affecting the industry.
- Construct and monitor reliable control systems.
- Maintain appropriate insurance coverage.
- Ensure that the company complies with all legal and regulatory requirements.
- Ensure that record keeping meets the requirements of auditors and government agencies.
- Report risk issues to the audit committee of the board of directors.
- Maintain relations with external auditors and investigate their findings and recommendations.

Funding

- Monitor cash balances and cash forecasts.
- Arrange for debt and equity financing.
- Invest funds.
- Invest pension funds.

Third Parties

- Participate in conference calls with the investment community.
- Maintain banking relationships.
- Represent the company with investment bankers and investors.

Auditing

- Conducts financial and operational audits by examining and

- verifying accounting, statistical, or operational records and/or procedures to determine the reliability and effectiveness of financial and control systems.
- Examines accounting records to ensure proper recording of transactions and compliance with applicable laws, agreements and policies
 - Develops a system of cost and schedule control over audit projects.
 - Supervises the audit of accounts receivable and their aging, bad debt, cash and credit limits .
 - Report problems identified and negotiate action plans with management to address the problems.
 - Audit of the company's contracts, And follow-up commitment to the implementation of contract.

Scientific Degree

June ,2015 :Doctor of Philosophy in Accounting and Auditing, Ain Shams University.

November ,2009: Master degree in Accounting and Auditing, Ain Shams University.

June, 1996 : Postgraduate Diploma in Accounting and Auditing, Ain Shams University.

June, 1993 : Bachelor Degree in Accounting and Auditing, Ain Shams University.

Memberships

- Member of the American Accounting Association (AAA).
- Member of the Egyptian Accountants & Auditors Association (EAAA).
- Member of the Egyptian Tax Society.
- Certified Accountant.

Training Courses

1- Training courses in the computer from the Scientific Center at Ain Shams University and include:

- training course in the introduction of electronic systems.
- training course in computer programs.
- Training course in accounting software belts.
- Training course in systems analysis.

2- Training courses on leadership development project center at Ain Shams University include:

- Course on the use of modern technology in teaching.
- Course of modern trends in teaching.
- Course of scientific research ethics.
- Scientific Publishing Course.

Teaching in training Courses

- 1- **Contracting companies**: Arab Contractors Co. - Othman Ahmed Othman & Partners - General Company for Electrical Projects (Iljakt) - Misr Concrete Works Company – Al Nasr for Concrete Works Company.
- 2- **Petroleum companies**: Sudanese Ministry of Oil (Sudan). - Sudan Petro Star Company.- Yemen Oil Exploration and Production Authority. - Suez Petroleum Company. – Misr Petroleum Company.
- 3- **Manufacturing and production companies**: Sugar Company for Egyptian Integrated Industries. - National Company for corn Products.
- 4- **Ministries and governmental unites**: Ministry of Military Production and War Factories. - Ministry of Finance. - Egyptian Customs Authority. - Ministry of Tourism.

Technical Knowledge/Skills

Skill	Level	Practice Period
Analysis of the Final Financial Statements	Experienced	Over than five years
Analysis and designing financial systems for companies	Experienced	Over than five years
Analysis and designing control systems using budget and other tools	Experienced	Over than five years
Understands key business processes and can identify opportunities for process improvement and control.	Experienced	
Knowledge of financial accounting standards.	Experienced	
Knowledge of international auditing standards.	Experienced	
Excellence working on Microsoft application	Experienced	During twenty years

Experience on Computer software

Computer software	Level	Practice Period
System, Application & Products SAP	Experienced	Over than seven years
ORACLE	Experienced	Over than five years

Microsoft Dynamics AX 2012

Experienced

Languages

Arabic Excellent.

English Excellent.